

PROJECT-EVALUATION AND -RECOVERY



PROJEKT

Project evaluation and project recovery

If projects are already in a precarious situation, there is only one thing that helps: experience. We have accumulated long-term experience with many small and large, national and international projects. This gives us the expertise to know how to best analyze and recover critical cases.

We do not limit our service to evaluation and consulting. We offer full support for definition and execution of the recovery plan and all related tasks. Starting from the coaching for your project manager up to taking full responsibility for the implementation of the recovery plan.

Project management is our profession.

Project recovery

Detailed report as the basis for a project-specific recovery plan.

Our project pilots and project managers provide full support to execute this plan.

Large – Audit

All aspects and areas of your project

Scalable based on project review

Medium – Assessment

Management and technical areas of your project

Scalable based on project review

Small – Review

Fast analysis based on project management aspects

Basis for following measures

purpose & goals

Purpose:

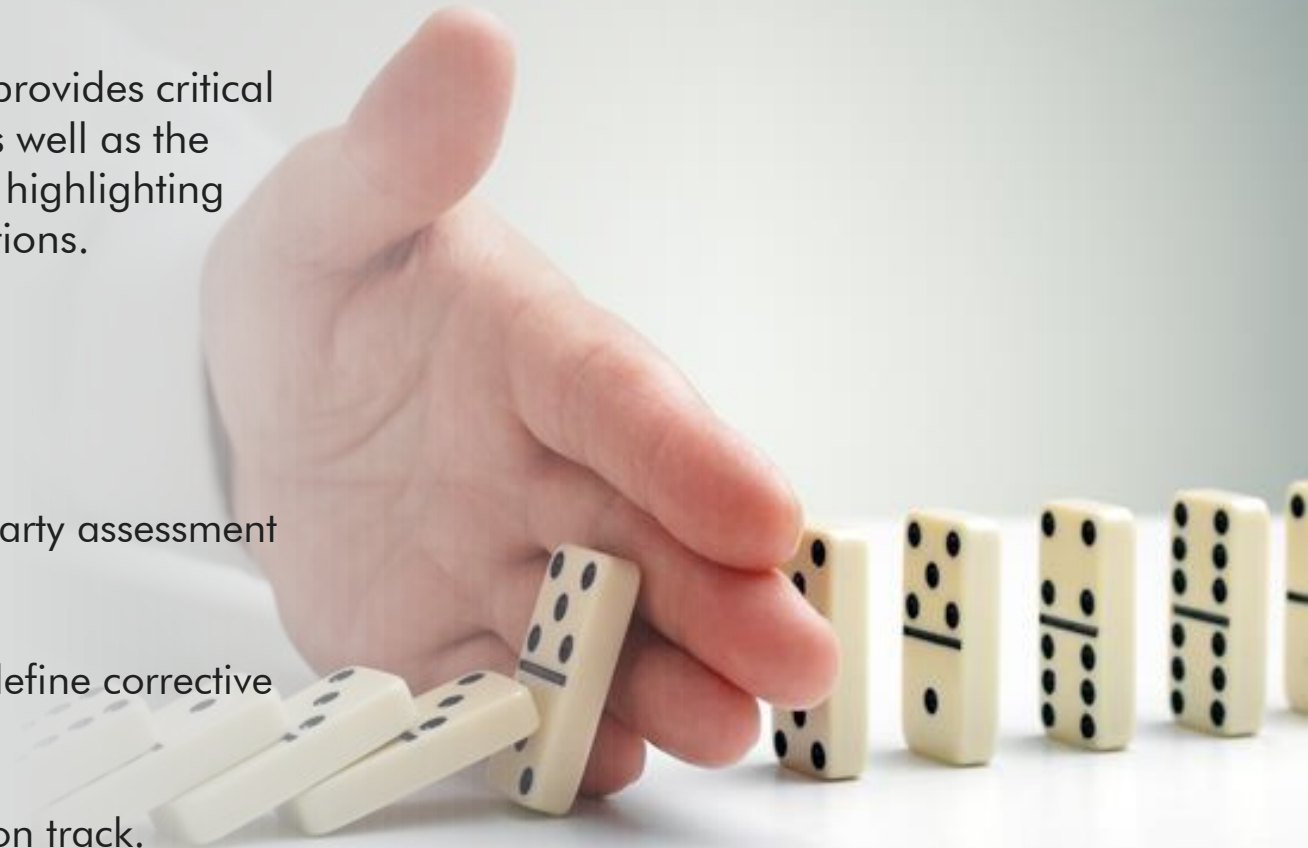
Provide a measure for project quality that provides critical information to the management team(s) as well as the project team itself. This information allows highlighting best practices and proposing corrective actions.

Goals:

Conduct an objective, non-intrusive, third-party assessment of the project.

Identify critical areas, issues and risks and define corrective actions.

Create recovery plan to bring project back on track.



project reviews

Project recovery

<p>Project Audit</p>	<p>All project aspects</p>	<p>17 Areas 189 Criteria 12 Checklists 205 Check items</p>	<p>Interviews Documentation Checklists</p>	<p>Very detailed Scalable*</p>	<p>Onsite</p>
<p>Project Assessment</p>	<p>Management and technical aspects</p>	<p>5 Areas 56 Check items</p>	<p>Survey Interviews Documentation</p>	<p>Less detailed Survey based Scalable*</p>	<p>Onsite</p>
<p>Project Review</p>	<p>Project management aspects</p>	<p>9 Areas 34 Check items</p>	<p>Questionnaire Documentation</p>	<p>PM Focus Quick overview Tool based</p>	<p>On/Offsite</p>

* The combination with Project Review allows to scale Project Assessment and Project Audit to selected areas

project review

First impression - Within a short time, you will receive a first well-founded impression of the situation from a project management point of view.

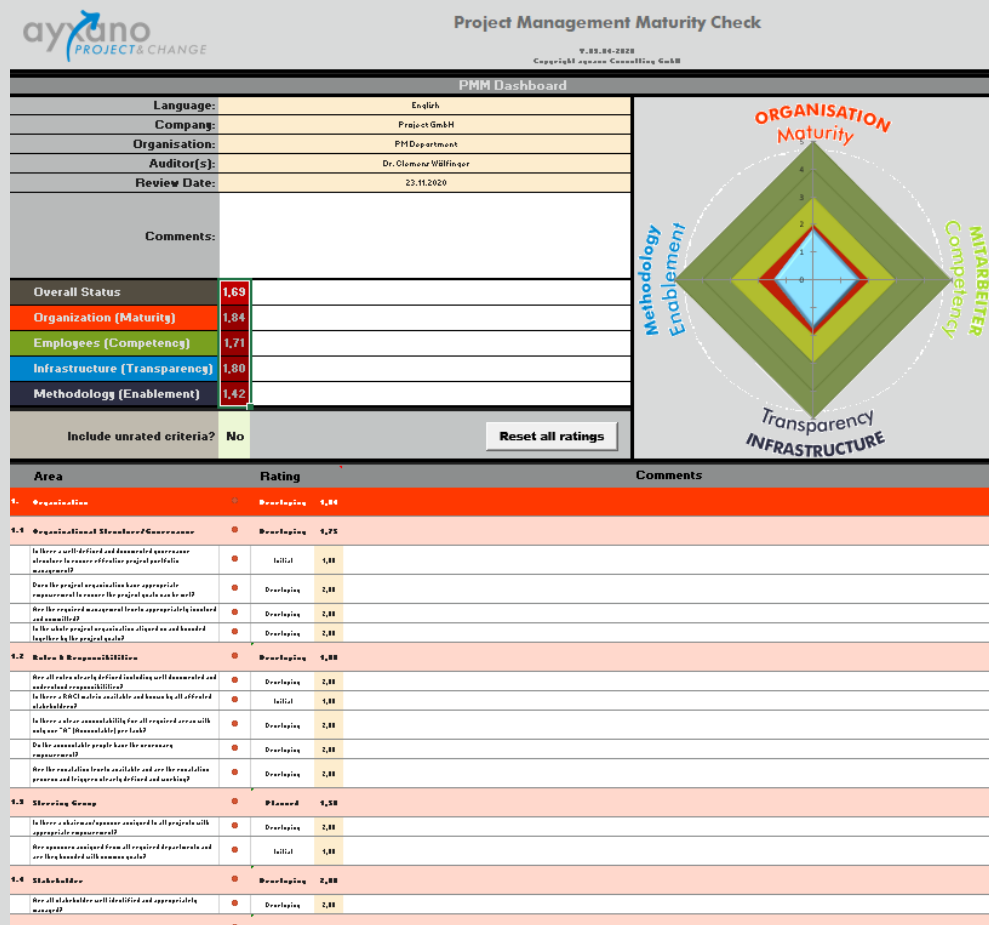
The review is mainly conducted with the project manager and, if necessary, with other stakeholders from the project management area.

The basis is an electronic questionnaire with 34 points divided into 9 project management areas.

The Project Review can also be used as a basis for the Project Assessment and the Project Audit to select specific areas.

The result of the Project Review is a detailed report with possible corrective actions as a basis for a remediation plan.

The implementation of the remediation plan can be supported or led by ayxano. Translated with www.DeepL.com/Translator (free version)



project assessment

The assessment is based on a checklist with 56 points divided into 5 areas from management to technology.

It is conducted with the entire project team, representatives of all parties and management.

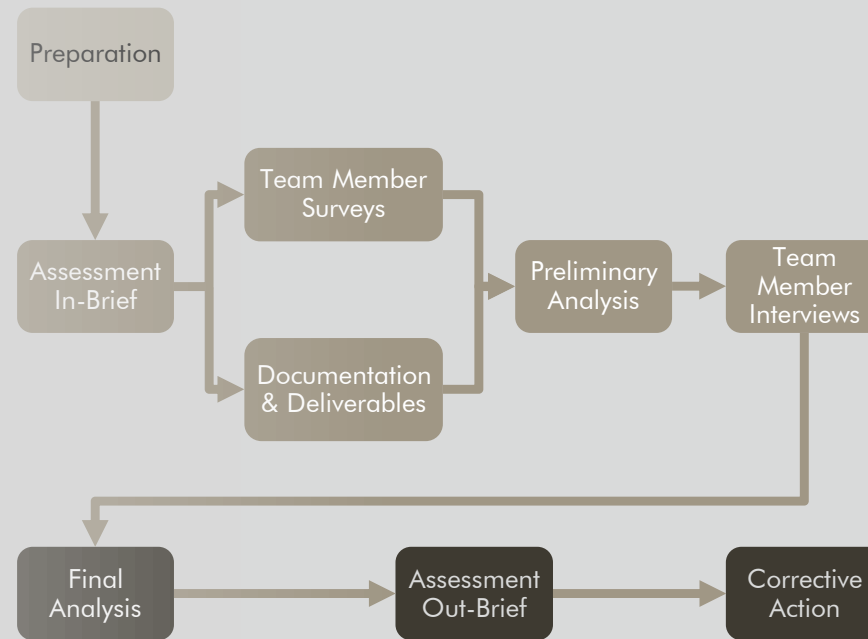
It starts with role specific questions in a computer-based tool, while at the same time documentation and artifacts are evaluated.

Based on this first phase, interviews with selected project members and the final analysis take place.

The result of the project review is a detailed report with possible corrective actions as a basis for a remediation plan.

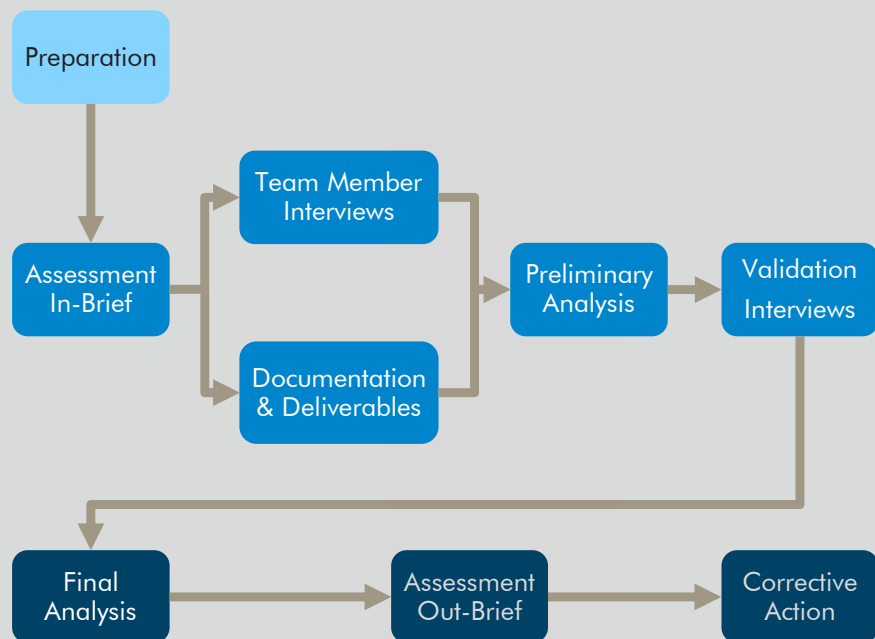
The implementation of the remediation plan can be supported or lead by ayxano.

An upstream project review allows a focus on selected areas.



The screenshot shows the 'ayxano Project Assessment Survey' interface. It includes a header with the company logo and name. Below the header, there are sections for 'Personal Information' (Name, Title, Phone, eMail) and 'Your Role(s) in the Project' (Customer Stakeholder, Client/Solution Manager). A central instruction box states: 'Your answers will only be shared anonymously. We would nevertheless appreciate your name in case we need to clarify on any comments you made in the comments fields. If you prefer to not give your details, please just fill in "x" in the fields.' Below this, there is a question: 'How would you rate the quality of the project management plan?' with a 'Rating:' dropdown menu and a 'This rating stands for:' text area. A 'Comments:' text area is also present. Navigation buttons for 'Back' and 'Next' are at the bottom right, along with a 'Navigate through questionnaire' button.

PROJECT EVALUATION AND RECOVERY



project audit

The audit takes into account all areas and is based on a checklist with 189 points divided into 17 areas.

It is conducted with the entire project team, representatives of all parties and management.

It starts with interviews with selected team members, while documentation and artifacts are evaluated.

Based on this first phase, interviews with additional members and the final analysis are conducted.

The result of the project review is a detailed report with possible corrective actions as a basis for a remediation plan.

The implementation of the remediation plan can be supported or lead by ayxano.

An upstream project review allows a focus on selected areas.

	Attribute	Score	Notes
1	Project Planning		
1.1	Does the project have a formal Project Plan?		
1.1.1	Are the key elements of a Project Plan present? • Project definition and scope • Project objectives • Resource requirements • Time line and schedules • Risk management • Critical success criteria <i>See project plan review form.</i>	Major Issue/Risk Minor Issue/Risk Conform Conform Minor Issue/Risk Major Issue/Risk Minor Issue/Risk Major Issue/Risk	
1.3	Have all stakeholders been identified?	Minor Issue/Risk	
1.4	Is a Stakeholder Management plan in place? Have project accountabilities & responsibilities been clearly defined?	Minor Issue/Risk	
1.5	Have the scope, objectives, costs, benefits and impacts been communicated to all involved and/or impacted stakeholders and work groups?	Conform	
1.6	• Have all involved stakeholders and work groups committed to the project? • Have all necessary approvals been obtained?	Minor Issue/Risk Minor Issue/Risk	
1.7	Has a project Communications Plan been developed?	Minor Issue/Risk	
1.8	Are funding and staffing resource estimates sufficiently detailed and documented for use in planning and tracking the project?	Minor Issue/Risk	
1.9	Does a documented project organizational policy & plan i.e. governance model exist?	Conform	
1.10	Have sufficient resources been provided by management to ensure project success?	Major Issue/Risk	
1.11	Is current scope of the project substantially different than that originally defined in the approved project plan?	Minor Issue/Risk	
1.12	Has the approach and development strategy of the project been defined, documented and accepted by the appropriate stakeholders?	Conform	
1.13	Have project management standards and procedures been established and documented?	Minor Issue/Risk	

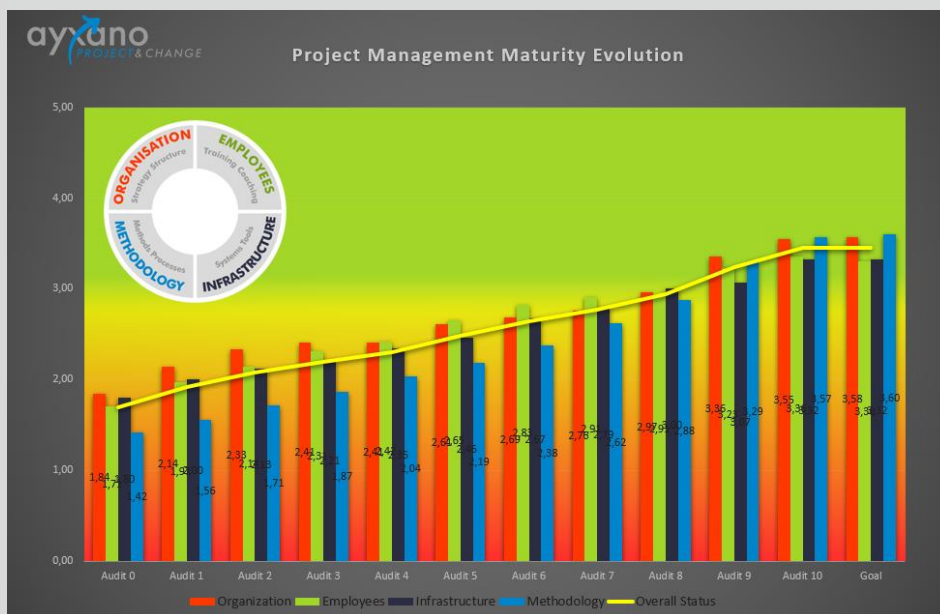
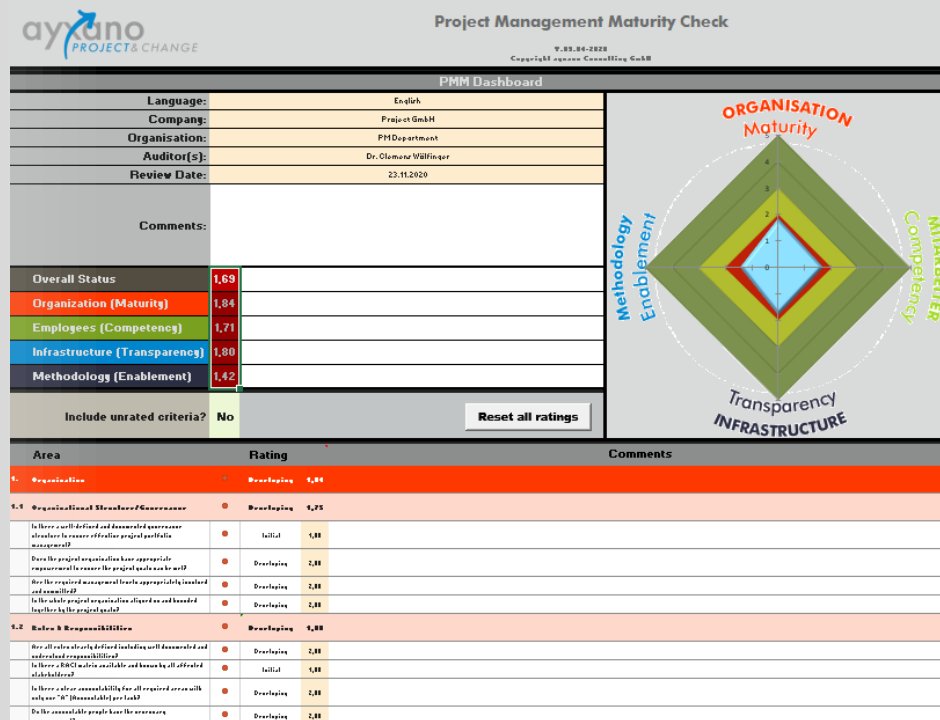
project recovery

A remediation plan is created based on the evaluation results. This prioritizes the areas whose improvement will have the greatest effect on the project.

Progress in the implementation of the measures and the results achieved with them are evaluated through repeated reviews/audits. Necessary adjustments to the measures and prioritization are enabled by a task force typical agile approach.

The execution of the remediation plan can of course be done internally, but we recommend at least the support of a project pilot. In our experience, remediation is inherently difficult when implemented internally, and successes fall far short of expectations.

Therefore, we offer responsible management by our experts for fast and sustainable remediation and resilient status and progress reports.



You want to know more ?

Please give us a call **+49 40 4689 7417**
or send an e-mail to info@ayxano.com !

ayxano Consulting GmbH

Kapstadtring 7
D-22297 Hamburg
Germany

Tel: +49 40 4689 7417
Fax: +49 40 4689 7419
Mail: info@ayxano.com
Web: www.ayxano.com



ayxano.com